



Vendor Application
Saturday, May 12, 2018, 11 a.m. until 6 p.m.

Business Name: _____

Contact Person: _____

Address: _____

City/State/ZIP Code: _____

Cell Phone: _____ Business Phone (if different): _____

Email Address: _____

Summary of item(s) you will be selling: _____

VENDOR FEE: \$100. Vendors are responsible for their own set-up including 10x10 tent, tables and chairs. Generators are permissible. **Electricity will NOT be provided by Belle Grove.**

Vendors may set-up on May 11, but not prior to that date, and must be ready for business by 10 a.m. on May 12, 2018. **All vendors are required to remain set up for the entirety of the event on May 12, until 6 p.m.** Submission of this application implies agreement with these policies. This is a rain or shine event.

Please mail this application with your \$100 check made payable to Belle Grove Plantation and send it to Belle Grove Plantation, P.O. Box 537, Middletown, VA 22645. Your check will be returned if the application is not approved. E-mail your business logo to be included in the event's printed material and on the web-site to Rich Coyle, rcoyle@bellegrove.org.

Belle Grove is located in Middletown, VA 22645. Please note that there are other sites in Virginia named "Belle Grove" and it is the vendor's responsibility to arrive at the correct address; refunds will not be issued if the vendor makes this error.

Please note that businesses that do not have a current business license in Frederick County, Virginia may be asked to obtain one. More information is available at <http://www.fcva.us/departments/o-z/treasurer/business-license>.

For more information on being a vendor contact Rich Coyle, Event Coordinator, rcoyle@bellegrove.org, 540.869.2028